



Guidelines on how to apply for verification of a foreign qualification

You have a **qualification issued in a country that benefits from a state treaty and reciprocal rights**:

Check whether the Swiss Federal Audit Oversight Authority (FAOA) lists your qualification and if you meet the conditions (admission requirements in the country of origin): [List of comparable foreign vocational training in accordance with the Audit Oversight Act, AOA](#)

→ If so, do **not** submit any application, but contact the Swiss FAOA directly (who may also require you to provide evidence of the certification exam [Swiss Law for Foreign Accountants](#)):

→ If not (i.e. your qualification does not show on the FAOA list of comparable foreign qualifications), or you have a qualification issued in a country that does not benefit from a state treaty and reciprocal rights:

Send us the following documents together with the application form:

A) University degrees:

1. Diploma certificate
2. Certificate of Master's degree, if applicable

B) Detailed programme of the foreign post-graduate degree:

- a. List of modules / examinations / subjects of the qualification
- b. Duration of the programme:
 - i. How many lessons
 - ii. How many semesters / over what periods of time was it completed?
 - iii. Regarding the lessons, type of teaching format - online self-study / in-classroom training
- c. Final exam: duration and on which topics
- d. ECTS credits - if not available, please provide an initial estimate with references to public sources.

C) Website of the qualification provider

Should further information be required, we would request it subsequently.



Based on the documents submitted, our team of experts will check whether you have a degree or diploma with an equivalent programme in terms of content and duration to the industry qualification. A recommendation is made accordingly to the examination board. The examination board shall make the final decision.

You can find the contents of the new CA (certified auditor) training programme under the following link:

[Swiss Certified Auditor - EXPERTsuisse](#)

The double-check takes approx. 2 weeks, the costs of which amount to CHF 500.00 and must be settled in advance. Disclosure of any decision will be contingent on prior payment.

Recommendations on how to best prepare for the exams accompany each decision (cf. application form). We recommend for example the following link:

[Preparation course – Swiss CPA in English](#)

The exams are either in German, French or Italian.

Exams in English will not be available until 2027 at the earliest.

Important: Please note that the other admission requirements (such as professional experience) must also be met in accordance with Article 3.31 of the 2026 Examination Regulations.